

2023-2024 CLASS SIZE WAIVER FORM

INSTRUCTIONS TO UNIT MEMBER: If you have a class or contact load that exceeds the contract limits listed below, you have the option of requesting this situation be resolved or to request a waiver of the contract limits. For more information, please contact your site representative. **Please return this form to your PFT site rep as soon as possible.**

_____	_____
(Print name)	(Site)
_____	_____
(Class Name)	(Section Number)

I wish to stay within contractual limits. Please balance my course(s) accordingly.

I wish to request a waiver.

Description of condition(s). _____

Signature _____ Date _____

EXCERPTS FROM CURRENT CONTRACT: ARTICLE XI CLASS SIZE

CLASS SIZE AND CONTACT LOAD

- C. Elementary class size limits:**
1. No class in grades kindergarten (K) to three (3) shall be in excess of twenty-eight (28) students, at any one time, unless a waiver is signed.
 3. No single grade four (4) to six (6) class shall exceed thirty-two (32) students, at any one time, unless a waiver is signed.
- D. Secondary class size limits:** (Exempt courses: Band and Chorus, Independent Study, Computers, and Computer Assisted Drafting [CAD]). IWEs/TAs do not count as part of the class load nor total student contact.
1. Regular class sizes will range from 27 - 32 students per class.
 2. Physical education classes will range from 31 - 40 students per class.
 3. Teaching assignments outside these limits as mentioned above are to be allowed only:
 - a. as required by law to handle transferring new students;
 - b. by unit member request, with PFT notification.
 4. No Band or Choir Class will have more than 68 students unless a waiver is signed.
- E. Secondary Unit Member Contact Load:** (Exempt courses: Band and Chorus, Independent Study, Computers, and Computer Assisted Drafting [CAD])
1. Regular class unit members shall be 140-160 students, no class larger than 32, unless under unusual circumstances a unit member requests a waiver to exceed 160.
 2. High School physical education class unit member load shall be 155-200 student contacts per day, no class larger than 40, at the comprehensive high schools.
 3. Junior high physical education class unit member load shall be a maximum of 175 student contacts per day, with a maximum of 36 students per class, to accommodate Special Day Class students at the junior high schools.

Signing the Waiver is not necessary if teaching within contractual limits and receiving coverage fees.