

**Memorandum of Understanding
Between
The California School Employees Association and its Petaluma Chapter No. 212
and
Petaluma City Schools**

This memorandum is agreed between the California School Employees Association and its Petaluma Chapter No. 212 (together "CSEA") and the Petaluma City Elementary and Joint Union High School District ("District") regarding changes to calendars.

The parties agree as follows:

The district will eliminate the 182-day calendar. All employees currently on the 182-day calendar will be moved to the 193-day calendar.

The district will create a 203-day calendar specifically to be used for clerk typists, such that they will work five (5) days prior to the start of school and five (5) days after the end of school in order to assist school administration with the opening and closing of school.


The district will create a 194-day calendar specifically for food service positions and bus drivers currently on a 193-day calendar, in order to ensure there is one working day prior to the start of school to prepare and train for the opening of school.

Any violation of this MOU is subject to the grievance procedure, Article (16) of the parties' Collective Bargaining Agreement. The parties' existing Collective Bargaining Agreement remains in full force and effect.


The parties agree that this MOU will become effective on July 1, 2021.

For CSEA

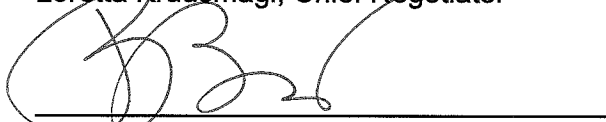
For Petaluma School District



Loretta Kruusmagi, Chief Negotiator




Matthew Harris, Assistant Superintendent of
Human Resources



Peggy Bove, President



Chris Thomas, Chief Business Official



Lori Carter, Labor Relations Rep.

6/15/21



Date

Date

Date

PETALUMA CITY SCHOOLS CALENDAR FOR 2021/2022-203 DAY-CLASSIFIED-TRADITIONAL

Month	M	T	W	T	F	Holidays	Work Days
July 2021				1	2		0
	5	6	7	8	9		
	12	13	14	15	16		
	19	20	21	22	23		
	26	27	28	29	30		
August	2	3	4	5	6		17- First Day of School
	9	10	11	12	13		
	16	17	18	19	20		
	23	24	25	26	27		
	30	31					
September			1	2	3		6 - Labor Day Holiday
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30			
October					1		21
	4	5	6	7	8		
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		
November	1	2	3	4	5		11 - Veterans Day Holiday 22-26- Fall Break 24 - Admission Day Holiday 25 - Thanksgiving Day Holiday 26 - Local Holiday
	8	9	10	11	12		
	15	16	17	18	19		
	22	23	24	25	26		
	29	30					
December			1	2	3		20-31- Winter Break 24 - Christmas Eve Holiday 25 - Christmas Day Holiday 30- New Year's Day Holiday Observed 31 - New Year's Eve Holiday
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30	31		
January 2022	3	4	5	6	7		1-4 Winter Break Continued 17 - Martin Luther King Jr. Holiday
	10	11	12	13	14		
	17	18	19	20	21		
	24	25	26	27	28		
	31						
February		1	2	3	4		11- Staff Development Day 14 - Lincoln's Holiday Observed 21 - Presidents' Day
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25		
	28						
March		1	2	3	4		28-31 - Spring Break
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25		
	28	29	30	31			
April					1		1 - Spring Break Continued 4-8 - Emergency School Closure Make-up Days*
	4	5	6	7	8		
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		
May	2	3	4	5	6		30 - Memorial Day Holiday
	9	10	11	12	13		
	16	17	18	19	20		
	23	24	25	26	27		
	30	31					
June			1	2	3		10- Last day of School
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30			

Starting date for Employees August 10, 2021
Last day for Employees June 17, 2022
Non-work days Holidays

*April 4-8 are designated as Emergency School Closure Make-up Days. If we have an emergency school closure during the year, this week will be used to replace any missed days of instruction. If we do not have an emergency school closure during the year, this week will be an extension of Spring Break. A decision whether days need to be made up or not will be announced no later than the first week of March.

PETALUMA CITY SCHOOLS CALENDAR FOR 2021/2022-194 DAY-CLASSIFIED-TRADITIONAL

Month	M	T	W	T	F	Holidays	Work Days
July 2021				1	2		0
	5	6	7	8	9		
	12	13	14	15	16		
	19	20	21	22	23		
	26	27	28	29	30		
August	2	3	4	5	6		12
	9	10	11	12	13		
	16	17	18	19	20	17 - First Day of School	
	23	24	25	26	27		
	30	31					
September			1	2	3		21
	6	7	8	9	10		
	13	14	15	16	17	6 - Labor Day Holiday	
	20	21	22	23	24		
	27	28	29	30			
October					1		21
	4	5	6	7	8		
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		
November	1	2	3	4	5		16
	8	9	10	11	12	11 - Veterans Day Holiday	
	15	16	17	18	19	22-26 - Thanksgiving Break	
	22	23	24	25	26	24 - Admission Day Holiday	
	29	30				25 - Thanksgiving Day Holiday 26 - Local Holiday	
December			1	2	3		13
	6	7	8	9	10	20-31 - Winter Break	
	13	14	15	16	17	23 - Christmas Day Holiday Observed	
	20	21	22	23	24	24 - Christmas Eve Holiday	
	27	28	29	30	31	30 - New Year's Day Holiday Observed 31 - New Year's Eve Holiday	
January 2022	3	4	5	6	7		18
	10	11	12	13	14	1-4 - Winter Break Continued	
	17	18	19	20	21	17 - Martin Luther King Jr. Holiday	
	24	25	26	27	28		
	31						
February		1	2	3	4		17
	7	8	9	10	11	11 - Staff Development Day	
	14	15	16	17	18	14 - Lincoln's Holiday Observed	
	21	22	23	24	25	21 - Presidents' Day	
	28						
March		1	2	3	4		19
	7	8	9	10	11		
	14	15	16	17	18	28-31 - Spring Break	
	21	22	23	24	25		
	28	29	30	31			
April					1		15
	4	5	6	7	8	1 - Spring Break Continued	
	11	12	13	14	15	4-8 - Emergency School Closure Make-up Days*	
	18	19	20	21	22		
	25	26	27	28	29		
May	2	3	4	5	6		21
	9	10	11	12	13		
	16	17	18	19	20	30 - Memorial Day Holiday	
	23	24	25	26	27		
	30	31					
June			1	2	3		8
	6	7	8	9	10		
	13	14	15	16	17	10 - Last day of School	
	20	21	22	23	24		
	27	28	29	30			

Starting date for Employees August 16, 2021
Last day for Employees June 10, 2022
Non-work days Holidays

*April 4-8 are designated as Emergency School Closure Make-up Days. If we have an emergency school closure during the year, this week will be used to replace any missed days of instruction. If we do not have an emergency school closure during the year, this week will be an extension of Spring Break. A decision whether days need to be made up or not will be announced no later than the first week of March.