



District Use Only: \_\_\_\_\_  
(Elementary School)

Petaluma City Schools  
200 Douglas Street  
Petaluma, CA 94952  
(707) 778-4621

## COMMERCIAL/INDUSTRIAL PROJECTS IMPACT FEE CERTIFICATION/APPLICATION

**NOTE:** This certification is void if the Building Inspection Department doesn't issue a building permit within **30 days** after this form is signed and dated by the School District.

### TO BE COMPLETED BY DEVELOPER:

PROJECT ADDRESS: \_\_\_\_\_  
(assessor's Parcel No. - if known)

Property Owner's Name and Address: \_\_\_\_\_

DESCRIPTION:	Type of Project:	<i>New</i>	<i>Addition</i>		
	Type of Space:	<i>Office</i>	<i>Light Industrial</i>	<i>Hospital</i>	<i>Heavy Industrial</i>
		<i>Lodging</i>	<i>Retail/Service Warehouse</i>	<i>Rental Self Storage</i>	
		<i>Other:</i> _____			

Covered area \_\_\_\_\_ sq. ft.  
 Enclosed area \_\_\_\_\_ sq. ft.  
 TOTAL SQ. FT. \_\_\_\_\_ sq. ft. x \$0.66 = \$ \_\_\_\_\_

**Certification:** This certification covers *only* the amount of square footage identified above. I declare under the penalty of perjury under laws of the State of California on behalf of (*insert builder's name and address below*):

\_\_\_\_\_ that the information furnished above is accurate and correct to the best of my knowledge. I understand that any discrepancies discovered will result in additional school impact fee being charged. I further understand that the failure to promptly pay any additional fees calculated and billed may result in the addition of costs for collection and/or attorney's fees incurred.

Developer/Builder: \_\_\_\_\_

Signature	Title	License #
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### TO BE COMPLETED BY SCHOOL DISTRICT:

School District requirements for the above project have been satisfied pursuant to California Education Code 17620 as described below:

Chargeable square footage: *Elementary Dist.* \_\_\_\_\_ x \$0.36 sq. ft. = \$ \_\_\_\_\_  
(25-0000-0-0000-0000-8681-000-0000-85)

*High Sch. Dist.* \_\_\_\_\_ x \$0.30 sq. ft. = \$ \_\_\_\_\_  
(26-0000-0-0000-0000-8681-000-0000-85)

TOTAL: \_\_\_\_\_ x \$0.66/sq. ft. = \$ \_\_\_\_\_

Property is less than 500 sq.ft. and is **exempt from fee**:

Receipt # \_\_\_\_\_ Cash \_\_\_ Check No. \_\_\_\_\_ Amount \$ \_\_\_\_\_ Date paid \_\_\_\_\_

Authorized School District Official: \_\_\_\_\_  
Amanda Bonivert, Chief Business Official  
Lori Hirasa, Executive Assistant, Business Services

**Applicant is hereby notified that anyone filing a protest on the imposition of Education Code 17620 fees must do so within 90 days from payment of the fee.**

# COMMERCIAL/INDUSTRIAL PROJECTS IMPACT FEE CERTIFICATION FORM INSTRUCTIONS

- Project Address:** Address required. Include Assessor's Parcel Number (if known).
- Owner's Name:** Legal name of individual, partnership, or corporation holding title to the land upon which building is to occur.
- Owner's Address:** Address required.
- Description:** Circle one of the following: Office, Light Industrial, Hospital, Heavy Industrial, Lodging, Retail/Service, Warehouse, Rental Self Storage  
  
OR fill in: Other (example: restaurant, exercise gym, automobile dealership with repair areas, etc.)
- Covered and Enclosed Areas:** Enter all chargeable covered and enclosed spaces calculated by the building department. 'Chargeable covered' and 'Enclosed space' include all the covered and enclosed space within the perimeter of a commercial or industrial structure but do not include any unenclosed walkway, or utility or disposal area.
- Certification:** Insert the developer's name and address in the space provided.
- Developer/Builder:** Please sign the certification after reading it; insert the title of the signor and the date signed.

*Please contact Petaluma City Schools at **707.778-4795** to make an appointment to complete the application process.*

After verification and collection of fees two copies of the certification will be provided to you along with a receipt of payment. Return the City's copy with the completed Application for Building Permit to their office for further processing of your permit.

**Please make check payable to: Petaluma City Schools**