

PETALUMA HIGH SCHOOL

Guest Speaker Clearance Form

Please complete this form and submit it to the Principal's secretary for approval at least one week in advance. Approval must be granted prior to the date of your guest speaker's appearance.

Name of guest speaker: _____

Name of teacher sponsor: _____

Class to be visited by guest speaker: _____

Date of appearance: _____

Please give a brief statement indicating how the guest speaker's appearance before your class will relate to the instructional program:

Please give a summary of what the guest speaker will actually present to the class:

Please inform students of the topic to be discussed and if the topic is objectionable or offensive to a student, the student may be excused to the library. Please inform the guest speaker that he/she is to address only what is outlined above. If the topic goes afield, then it is the responsibility of the teacher to assume control of the class.

() Approved

() Disapproved

Date

Principal