

**PETALUMA CITY (ELEMENTARY) & PETALUMA JOINT UNION HIGH SCHOOL DISTRICTS  
BOND CITIZENS' OVERSIGHT COMMITTEE**

**Minutes**

200 Douglas Street – Petaluma, California (707) 778-4621

**REGULAR MEETING**

**June 18, 2019**

**CALL TO ORDER**

Call to Order – 6:56p.m. by Scott Pritchard. Petaluma City Schools Administration Building, Madrone Room, 200 Douglas Street, Petaluma.

**Committee Members:**

<b>Name:</b>	<b>Term:</b>	<b>Present/Absent:</b>
<b>Scott Pritchard (Chair)</b> Elementary School Representative	<u>Dec. 2020</u>	<u>√</u>
<b>Elizabeth Marquardt (Vice-Chair)</b> Business Organization Representative	<u>Dec. 2020</u>	<u>√</u>
<b>Tim Scheele</b> Senior Citizens' Organization	<u>Dec. 2020</u>	<u>√</u>
<b>Alice Christensen</b> Tax Payer's Organization	<u>Dec. 2020</u>	<u>√</u>
<b>Mimi Knop</b> Elementary School District Site Council Rep	<u>Dec. 2020</u>	<u>absent</u>
<b>Thomas Donohoe</b> High School Representative	<u>Dec. 2019</u>	<u>√</u>
<b>Patience Patchet</b> High School Representative	<u>Dec. 2019</u>	<u>√</u>

**Petaluma City Schools Staff:**

**Chris Thomas**, Chief Business Official

**Upon verification of a quorum:**

**DISCUSSION/ACTION**

1. Approved May 3, 2018 meeting minutes
  - Motion was made by Alice Christensen and seconded by Liz Marquardt.(6-0-1)
2. Review 2017-2018 Final Expenditures
  - Committee members received the following reports:
    - Petaluma City (Elementary) School District Total Bond Authorization \$21,000,000
    - Petaluma City Joint Union High School District Total Bond Authorization \$68,000,000
  - Chris reviewed the Elementary School District report with the Committee
    - Plan to spend the Bond Sale
    - \$5,000,000 available to sell
  - Chris reviewed the High School District report with the Committee
    - "Other Administration" cost is related to the "Construction Manager"
3. Project Update
  - Committee members received the following reports:
    - Petaluma City (Elementary) School District "Project Update"
    - Petaluma Joint Union High School District "Project Update"
  - Chris reviewed the Project Updates with the Committee
    - Gender neutrality restrooms with new construction

- 1 or 2 restrooms are being changed to gender neutral
  - 1:1 student device replacement
4. Review Measures E & C – Building Funds Performance Audit Report – June 30, 2018
    - Committee members received the following report:
      - Measures E & C General Obligation Bond Building Fund Audit Report – June 30, 2018
    - Chris reviewed the Report with the Committee and relayed that the District received a clean audit.
  5. Review Measures E & C – Building Funds Financial Audit Report – June 30, 2018
    - Chris reviewed the Report with the Committee and relayed that the District received a clean audit.
  6. Public Comment
    - None
  7. Verification of next meeting date:
    - To be announced.

The meeting was adjourned at 8:04 p.m.