**DEADLINES: Friday, September 27th for Early Decision/Early Action**

**Friday, November 22nd for Regular Decision**

**STUDENTS:**

* Please allow at least 3 weeks for a teacher or counselor to write a letter of recommendation. All requests for letters must be turned in by **Friday, November 22nd** regardless of deadlines.
* Please complete this form completely including your name, your counselor’s name, the schools you are applying to, and all parts of this form. Incomplete forms will be returned. Typing is preferred. (make a copy of this and share with your counselor)
* Do not use acronyms; spell out organizations that you have been involved with.

**UC & CSU COLLEGES DO NOT REQUIRE A LETTER OF RECOMMENDATION**

A campus may ask for a letter later as part of a supplemental review; you will be notified via email if one is needed.

**Common Application:** You must **invite** your counselor and recommenders through your Common Application**.**

* A-DE: Megan McClelland, [mmcclelland@petk12.org](mailto:mmcclelland@petk12.org)
* DI-K Aliah Singh [asingh@petk12.org](mailto:asingh@petk12.org) (Meri Storino covering until November)
* L-P: Jenna Emanuel [jemanuel@petk12.org](mailto:jemanuel@petk12.org) & Deegan Babala [dbabala@petk12.org](mailto:dbabala@petk12.org)
* Q-Z: Molly Guerra, [mguerra@petk12.org](mailto:mguerra@petk12.org)

1. What career do you want to pursue and why does it appeal to you?
2. What aspect of college are you most looking forward to?
3. List 3 adjectives that best describe you:

1) 2) 3)

1. Which accomplishments occurring in the last 3 years are you most proud of and why:
2. Has anything interfered with your academic performance or have you faced a significant obstacle/circumstance you have faced and the skills you used to deal with it, including what you learned about yourself.
3. How have you demonstrated leadership in your extracurricular activities during your high school years? How has your leadership impacted others around you? If it resulted in a change at PHS or in the community, please tell how it made a difference.
4. If you had a personal motto to live by, what would it be? Why?
5. Describe your role in any extracurriculars or summer programs you have been a part of. And how it has helped shape you?

| **Honors & Awards (ex: Honor Roll, CSF, NHS)** | **Grades** | **Titles/Descriptions** |
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| **Extracurricular Activities (both in & out of school)** | **Grades** | **Titles/Descriptions** |
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| **Community Service/Volunteer Experience** | **Grades** | **Titles/Descriptions** |
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| **Employment** | **Grades** | **Titles/Descriptions** |
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| **Hobbies & Interests** | **Grades** | **Titles/Descriptions** |
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| **Summer Experiences** | **Grades** | **Hours/Descriptions** |
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(Or attach a resume to this page)

**PHS Parent Brag Sheet**

As colleges and scholarships become more competitive, it is necessary to create an accurate and comprehensive profile of your student in a letter of recommendation. Parents can provide the most in-depth picture with personal anecdotes and background information. Your comments are not limited to the questions provided below. Please provide us with as much information as possible about your student.

1. What would you want the admission office to know about your child that they would not be able to glean exclusively from school records and the college application?
2. What are your child’s outstanding accomplishments during the past three or four years? Why did you select these as most important?
3. In which areas have you witnessed the most development in your child during high school?
4. Please describe any significant family events that have occurred over the years that may have affected your student’s performance in high school.
5. If you had to describe your child choosing 2-3 adjectives, which ones would you choose and why did you select them?
6. Describe one or two major events that you see as turning points in your child’s development and explain why you view them as such.
7. List what you consider to be your child’s major strengths as a college candidate and person.

*One unique example is worth more than all of the standard clichés.*

**PHS College Application Log**

Complete and submit this form to counseling at least **3 weeks** prior to application due date.

| **COLLEGE NAME** | Application  Deadline | Common Application Or another college portal? |
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