



# PETALUMA CITY SCHOOLS

2024-2025

## ADDENDUM TO THE SUPERINTENDENT'S EMPLOYMENT AGREEMENT

### Parties

The parties to this Addendum to the Superintendent's Employment Agreement (Addendum) are the Board of Education of Petaluma City Schools (District) and Matthew Harris (Superintendent), collectively referred to as the "parties."

### Recital

There is in existence an Employment Agreement between the parties, dated March 9, 2021.


### Purpose

The purpose of this Addendum is to set forth amendments to the existing Employment Agreement. It is understood that, except as amended, all terms of the Employment Agreement and addendums remain in full force and effect.

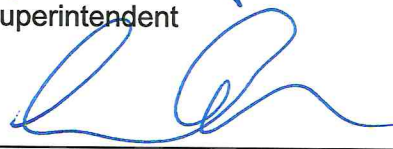
### Addendum(s):

- A. On May 24, 2024, the Superintendent received a satisfactory evaluation from the Board for the 2023-24 school year. Therefore, pursuant to the Employment Agreement, the term of the Employment Agreement shall be extended for an additional year, starting July 1, 2024 through June 30, 2027.
- B. For the 2024-2025 school year, the Superintendent shall work his regular schedule from July 1, 2024 - August 30, 2024, as agreed to between the Parties in the Employment Agreement signed on March 9, 2021. This equates to **44 work days** from July 1, 2024 through August 30, 2024.
- C. Effective September 1, 2024 through June 30, 2025, the Superintendent has requested and the Board hereby approves a voluntary, unpaid leave of absence of 0.8 FTE for the remainder of the 2024-25 school year. This equates to the Superintendent working a 0.2 FTE based on 10 months, or the equivalent of **36 work days** between September 1, 2024 through June 30, 2025. It is understood between the parties that these 36 days will be completed from a remote location.

- D. Taken together, the Superintendent's contract for the 2024-25 fiscal year (July 1, 2024 - June 30, 2025) shall be a total of **80 work days (44 work days between July 1, 2024 - August 30, 2024 + 36 work days between September 1, 2024 - June 30, 2025 = 80 work days)**, which equates to a collective 0.36 FTE. The Superintendent's salary for 2024-25 will be prorated to reflect this collective 0.36 FTE.
- E. The District will continue to provide health benefits and all other benefits like STRS contributions, sick leave allocation, etc. prorated to 0.36 FTE.
- F. The District shall employ two, part-time, retired superintendents to lead the District as acting superintendents from September 1, 2024 through June 30, 2024, with one primarily working in the Fall semester and the other primarily working in the Spring semester.
- G. Effective July 1, 2025, the Superintendent shall return to full-time status.

  
\_\_\_\_\_  
Superintendent

June 18, 2024  
Date

  
\_\_\_\_\_  
Board President

6/18/24  
Date

Board Approval Date:

CLOUD: GEN: PAUN: QUINN: WEBSTER: