

**MEMORANDUM OF UNDERSTANDING (#26) BETWEEN
PETALUMA CITY (ELEMENTARY) AND JOINT UNION HIGH SCHOOL DISTRICTS
AND PETALUMA FEDERATION OF TEACHERS**

The Petaluma City Schools District ("District") and The Petaluma Federation of Teachers ("PFT") agree to the following Memorandum of Understanding ("MOU") related to **Article XI Class Size** effective July 1, 2023 through June 30, 2024.

For purposes of this section, caseload is defined as the case management of all IEPs by the special education teacher, not to include class size.

RSP staffing ratios (caseloads) will not exceed an average of 25.0:1 per grade span (K-6 and K-8 sites combined, 7-12 sites) as of May 15th, 2023, and positions will be determined for the following school year. This will allow for growth and flexibility throughout the summer and into the school year. Maximum caseload will remain at 28 for RSP teachers.

Special Day Class (mild/moderate) class-size will be capped as follows:

- Elementary and K-8 schools - 12 students*
- Comprehensive Junior High and High School - An individual SDC teacher's classes will average 14 students not to exceed 16 in any single class**

*In order to meet the needs of our students, up to two additional students may be added per class at the District's discretion with overage payments (\$15 per student) to the teacher for a maximum \$30 per day.

**In order to meet the needs of our students, secondary SDC classes may average up to two additional students at the District's discretion with overage payments (\$7.50 per student per period) to the teacher for a maximum \$30 per day.

The District will maintain these class limits and proactively communicate areas of need with PFT as necessary.


If the District is required to exceed these limits in order to provide FAPE for a District student, the District and PFT will meet immediately to negotiate and come to agreement on the impact and effect of those placements.

If the district believes there is a need for a change of assignment after Day 10 of instruction, the Director of Special Services will meet with PFT, HR and Business to determine possible solutions.

The Special Services Director, Human Resources Administrator, and the Federation President (or designee) shall use shared decision making concerning the need for an assignment change and any resulting change in working conditions.

This MOU is non-precedent setting and shall sunset June 30, 2024 unless the parties mutually agree to extend in writing.

For Petaluma School District



Jason Sutter, Assistant Supt of HR

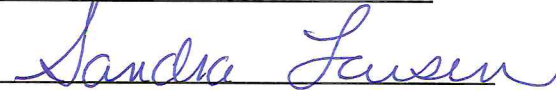


Chris Thomas, CBO

5/3/23

Date

For Petaluma Federation of Teachers



Sandra Larsen, President



Todd Siders, Chief Negotiator

5/3/23

Date