

## Required Verification Documentation

- **Spouse – New Enrollment or Open Enrollment (All Providers)**

Married Filing Jointly- Previous Calendar Year's Federal Tax Return (Last 4 of SSN, Full Names, Complete Address and Filing Status – Married Filing Jointly or Married Filing Separately *required* - All other information may be blacked out)

Married Filing Separately- Marriage license and SISC Affidavit of Marriage required

Extension? Taxes not filed? Documents as listed above and County Recorded Marriage Certificate

- **Spouse – New Marriage – Qualifying Event (All Providers)**

Copy of County Recorded Marriage License (Tax Return not required)

- **Domestic Partner**

Copy of State of California Registration Required. City registration and Affidavits are not accepted

- **Adult Dependent(s) – Age 19 to 26**

Copy of County Recorded Birth Certificate(s)

- **Birth Child(ren)**

Copy of County Recorded Birth Certificate(s)

- **Newborn:**

Copy of County Recorded Birth Certificate or Copy of Newborn Information Sheet (Kaiser) or Hospital Certificate (Blue Shield, Delta, VSP) – Information Sheet and Hospital Certificate may not be handwritten and must include the name of each parent and the name of the newborn

- **Disabled Dependent**

Legal Birth Certificate and completed Declaration of Disability for Overage Dependent Child

- **Step-Child or Child of a Domestic Partner**

Copy of County Recorded Birth Certificate(s) listing the employee's current spouse/domestic partner as the parent of the child(ren)

- **Adopted or Legal Guardianship**

Copy of County Recorded Birth Certificate and court papers showing legal responsibility for the child(ren)