Petaluma High School

TEACHER CORRECTION SLIP	TEACHER CORRECTION SLIP STUDENT Please complete this section IN INK and give this slip to your teacher. Either you or your teacher must return it to Attendance within 3 days of request.			
STUDENT Please complete this section IN INK and give this slip to your teacher. Either you or your teacher must return it to Attendance within 3 days of request.				
Teacher: Student ID #:	Teacher: Student ID #:			
Student: Grade:	Student: Grade:			
The above named student is reported absent / tardy in AERIES on: Date: Period:	The above named student is reported absent / tardy in AERIES on: Date: Period:			
TEACHER Please check your records and circle the correct response. Complete IN INK and return this slip to Attendance as it will be retained for auditing purposes.	TEACHER Please check your records and circle the correct response. Complete IN INK and return this slip to Attendance as it will be retained for auditing purposes.			
Student was (circle): Absent Present Tardy Not Tardy	Student was (circle): Absent Present Tardy Not Tardy			
Teacher's Signature: Date:	Teacher's Signature: Date:			
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TEACHER

Please check your records and circle the correct response. Complete **IN INK** and return this slip to Attendance as it will be retained for auditing purposes.

Student was (circle):	Absent	Present	Tardy	Not Tardy	
Teacher's Signature:	cher's Signature:		Date:		

TEACHER

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Student was (circle):	Absent	Present	Tardy	Not Tardy	
Ceacher's Signature:		Date:			